



# Return Authorization Request

RA#  
(internal use only)

Name	Return Information (if different from Company Billing Information)
Phone	Contact Name
E-mail	Company Name
	Address
Company Billing Information	City
Name	State
Address	Zip
City	Phone
State	E-mail
Zip	

- E-mail me the RA# to the above e-mail address
- Call me with the RA# at the above phone number

Quantity	Item #	Description	Original PO#	Reason for Return

**Return Policy**

All returned merchandise must be in original, unopened packaging and in resalable condition. Obsolete, expired, custom-produced, or otherwise non-sellable products are nonreturnable. No Restocking Fee on returns made within 90-days. A 25% Restocking Fee applies to all returns after 90-days. Orders that were originally shipped pre-paid by Bullard (orders over \$3,000) will be charged the freight costs associated with the initial shipment. The freight costs will be deducted from the credit amount of the returned products. Refer to Bullard Terms & Conditions for more information.

**Submit Return Authorization Request**

Please email this form, along with a new offsetting order of equal or greater value (minimum order of \$100), directly to [orders@bullard.com](mailto:orders@bullard.com). Purchase Orders previously submitted are not eligible as the offsetting order.

If you have any questions regarding your order, please contact us:  
**877.285.5273** or  
[orders@bullard.com](mailto:orders@bullard.com)

(Internal Use Only)	
Sales Order #	Original Sales Order \$
Date of original Sales Order	FC#
Return \$	
Offsetting Sales Order #	FC#
Offsetting Sales Order \$	
Processed By	Authorized by